JOBROLE OVERVIEW

Export Executive (AMH/Q 1602)

Role Description	Tailoring of garments by taking measurement, cutting clothes as per measurement and sewing with the help of ordinary sewing machines (mainly lockstitch, overlock).
Version	1.0
NSQF level **Minimum Educational Qualifications*** **Maximum Educational Qualifications***	4 Graduate, preferably NA
Training (Suggested but not mandatory)	Training in export marketing procedures & documentation
Minimum Job Entry Age	18 years
Experience	Preferably1-2 years of work experience in export department

Applicable National Occupational Standards (NOS)	**Assessment Guidelines**
1. AMH/N 1606 (Planning for export)	1. Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory and Skills Practical for each PC
2. AMH/N 1607 (Ensure shipping compliance)	2. The assessment for the theory part will be based on knowledge bank of questions created by the SSC
3. AMH/N 1601 (Manage export marketing operations)	3. Assessment will be conducted for all compulsory NOS, and where applicable, on the selected elective/option NOS/set of NOS.
4. AMH/N 1602 (Carry out export processes and complete documentation)	4. Individual assessment agencies will create unique question papers for theory part for each candidate at each examination/training center (as per assessment criteria below)
5. AMH/N 0104 (Comply with industry, regulatory and organisational requirements)	5. Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/training center based on this criteria
6. AMH/N 1604 (Analyze foreign trade logistics)	6. To pass the Qualification Pack, every trainee should score a minimum of 70% aggregate in QP
7. AMH/N 1605 (Maintaining a healthy, safe and secure working environment in the organisation)	7. In case of unsuccessful completion, the trainee may seek reassessment on the Qualification Pack